

H.O.M.E. Daycare Policies

H.O.M.E. Inc. Daycare accepts private pay as well as vouchers, ASPIRE, and sliding scale fee. The private pay fees for one child are as follows:

| | Full Time | Part Time | Half Time | Quarter Time | Hourly |
|------------|-----------|-----------|-----------|--------------|--------|
| Infant | 175 | 135 | 90 | 45 | 4.75 |
| Toddlers | 170 | 130 | 85 | 43 | 4.50 |
| Preschool | 160 | 120 | 80 | 40 | 4.25 |
| School Age | 125 | 95 | 63 | 32 | 3.25 |

Infant means a child six (6) weeks through twelve (12) months of age

Toddler is a child thirteen (13) months through thirty-six (36) months of age

Preschooler is a child more than 36 months of age but not yet enrolled in Kindergarten

School age is a child enrolled in Kindergarten

Attached is a description of how sliding scale fee is determined. In order to do this we ask that you submit a written statement of your gross annual income. If you choose sliding scale, we will charge \$15.00 for the first week of service while your fee is determined...

All parents must sign an agreement which includes the day of the week in which payment will be received. Payment must be made prior to your child receiving care.

We will be unable to care for your child if payment is not made on time. The director is happy to work with families to help meet needs that may affect timely payments however; we cannot provide services without regular payments.

We charge a \$25.00 fee for any returned check and this must be paid at the time of repayment.

Holidays: If a holiday is on a weekday there will be no change in the rates. We will not charge fees for holiday closing of a week or longer. If a family notifies in advance that they will be taking time off from the program then the charges will be waived and the child's place will be held until the expected date of return.

I look forward to caring for your child and will be happy to meet with you at any time to assist you and your family so that together we can provide the best care for your child.

